



## Checklist for Military Families Relocating to Tobyhanna Army Depot

### *Before you arrive:*

- ❑ Visit the ACS Relocation Assistance Program page and view the installation SITES guide
- ❑ Call for a Welcome Packet
- ❑ Contact the Child Development Center to pre-enroll your child(ren) in the Child & Youth Services Program
- ❑ Contact the Youth Sponsorship Program to arrange a Youth Sponsor for your child(ren)
- ❑ Contact the School Liaison Officer (SLO) with specific questions about the school or installation that are not answered on the FAQ
- ❑ Contact the receiving schools
- ❑ Begin the home school registration process, if applicable

### *Upon arrival:*

- ❑ Sign up for the newcomer's orientation
- ❑ Visit the new schools with your children; register
- ❑ Visit the Child Development Center, and the Youth and School Age Services facility
- ❑ Visit the Exceptional Family Member Program (EFMP) Manager to learn if any of your family members meet the EFMP enrollment criteria or drop off existing EFMP records
- ❑ Attend the SLO workshops to be better informed about how transition affects your child's education, youth education transition initiatives, and how the SLO program collaborates with local schools on behalf of military children to minimize the impact of education transitions and maximize potential for academic success